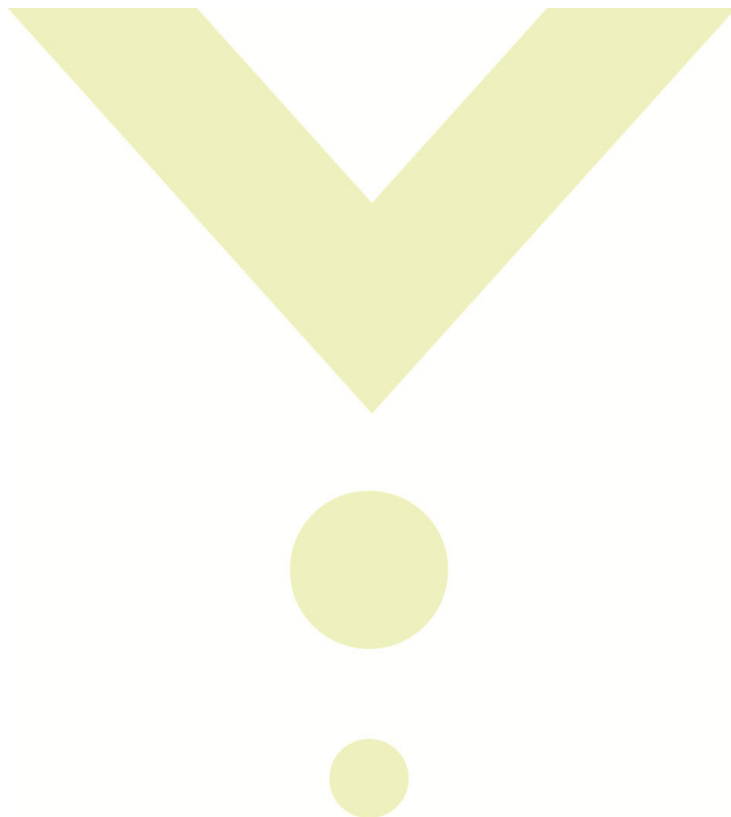


Safe work Plan Table



Version 4

Envirocorp Group Pty Ltd
Trading as Enviropoles Australia
47 Rodeo Drive,
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Last Update: 11/1/2016

SAFE WORK PLAN

Will the proposed work involve the following hazard	Yes /No	What is the specific hazard	Method of controlling
Working in areas used by the public	Yes	Risk of you and others being injured by not been seen carrying out works. Any trip hazards from cables, tools or equipment on the ground.	Be aware of others around. <ul style="list-style-type: none"> • Use safety barriers if necessary to ensure people know you are working in the space. • Use safety lights on Vehicles to inform other vehicles you are carrying out works in the area.
Verbal and Physical assault	Yes	Risk of verbal or physical assault by public that may be intoxicated or in groups.	Avoid people at these early hours of the morning. Be aware of suspicious intoxicated or groups of people. Do not get out of your vehicle if you feel the people around are a threat. Drive to next area and come back at a later time. If you see people approaching that may be a threat. Leave the area safely and come back at a later stage.
Load limits on pathways	No		
Use of ladders	No		
Mechanical moving or lifting equipment	No		
Manual handling	Yes	Rick of physical injury.	Always assess risk first. Consider : <ul style="list-style-type: none"> • Altering the workplace or environmental conditions • Altering the systems of work • Changing the objects used • Using mechanical aids Planning of operations and understanding work load can reduce any manual handling.

Operating powered equipment	Yes	Risk of electrocution. Risk of trip hazard from extension or power leads.	<ul style="list-style-type: none"> • Ensure all power tools are regularly tagged and tested. • Always check maintenance of power tools before using. • Check path of any extension cords if using to ensure they are not a trip hazard. • Use barriers to isolate the area so others do not enter the area. • Consider options and avoid using electric power tools if possible. Air or battery tools are preferable.
Moving vehicles/ Machinery / traffic	Yes	Risk of other vehicles not seeing you.	<ul style="list-style-type: none"> • Ensure you are wearing Vic Roads approved High Viz vest at all times before exiting the vehicle. • Ensure your vehicles led safety warning lights are on while carrying out operations to let others know you may be stopping or may be entering / exiting the vehicle. • Always be mindful of others around.
Restricted access / egress	No		
Security boundary restrictions	No		
Access requirements by other contractors / public / visitors	Yes	Other people/ vehicles in area are working and may not see you. You may be restricting the view of other vehicles at access areas.	Always check access areas where you may be parked, ensure you are not restricted views from other vehicles/ people. Do not block access areas.
Vehicle unloading areas	Yes	Risk of not seeing people loading and unloading, exiting vehicles. And may not be looking properly when stepping out onto the road.	
Work in confined spaces	No		
Working at night / dusk / dawn	Yes	Not been seen by other people and vehicles. Not being able to see properly straining eyes.	If working whilst dark, ensure Vic Roads approved Safety vest with reflectors is on at all times. Use head torches and hand held torches when operating in low light situations

Working over water	No		
Working in Inclement weather at exposed sites	Yes	Slip and trip hazards. Risk of being injured by flying debris, hail.	Avoid working in inclement weather situations. Re-schedule works to be carried once inclement weather subsides.
UV sunlight risks	Yes	Risk of UV exposures. Sunburn, skin cancers. Eye damage from Sun reflecting on Stainless steel.	Use sunscreen when working in daytimes with moderate - high UV radiation. Wear hat and sunglasses.
Using chemicals	Yes	Risk of chemicals entering the system including inhalation, inducing, skin contact and absorption	Understand chemicals using Material safety Data sheets, (MSDS) If necessary, use gloves and safety glasses when handling. Refer to MSDS if unsure. Ensure chemicals are not accessible by unauthorised people.
Any other risks or hazards identified			

